



Alternative Provision Policy

Policy Ref: TMP85v3

This policy will not discriminate either directly or indirectly against any individual on grounds of sex, race, ethnicity or national origin, gender, sexual orientation, marital status, religion or belief, age, disability, socioeconomic status, offending background or any other personal characteristic.

	Name	Title	Signature	Date
Prepared by	Joanne Wale	Director of Engagement and wellbeing (AP Lead)		July 2026
	Colin Foster	Vice Principal		July 2026
Approved by	Martin Heaton	CEO		July 2026

Does this Policy require publishing on the College Website? Yes

Does this Policy require approval by Board of Governors? Yes



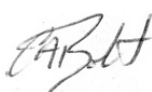
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Record of Changes

Version	Issue Date	Changes	Initials
v1	Jan 2025	Initial issue	JW/CF
v2	Sept 2025	Reviewed	JW/CF
v3	June 2026	Reviewed	JW

Board of Governors Approval History

Version	Approved by	Signature	Date
v1	Claire Bolt, Board of Governors		May 2026



Date of Next Policy Review: July 2027

Definition

Throughout this policy document **TMP Studios CIC** is referred to as 'TMP College'.

Purpose

TMP's alternative provision programme offers a tailored and flexible approach so that all learners have the opportunity to succeed, regardless of any barriers they may face. TMP provides a mix of academic, emotional, and practical support to help these learners thrive and achieve their full potential.

Objectives

Learners can attend for 1 to 3 days per week for year groups 9 to 13. TMP College's Alternative Provision Programme aims to:

- Serve as an extension of the existing school/college programme.
- Develop practical skills.
- Re-engage learners who have withdrawn from education.
- Facilitate learners to reintegrate into education.
- Give respite for learners who are unsettled in their current setting.
- Offer extended transition for learners aiming to progress to TMP in the future.
- Offer a suitable placement for learners whose current setting is no longer meeting their needs.

Statutory Requirements

This policy aligns with the following:

- Department for Education (DfE) guidelines on alternative provision
<https://www.gov.uk/government/publications/alternative-provision>
- The Equality Act 2010
<https://www.gov.uk/guidance/equality-act-2010-guidance>
- Keeping Children Safe in Education 2025
<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>
- SEND Code of Practice
<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Referral and admission procedures

Acceptance onto the Alternative Provision Programme is at the discretion of the Director of Engagement and Wellbeing and the Principal. Referrals may be made by schools, colleges or local authorities. Admission to the programme is subject to the completion and submission of the required application form, together with any relevant supporting documentation, including an EHCP where applicable.

The Alternative Provision Lead will complete a risk assessment for each learner, using information provided within the application form and any other supporting documentation. The risk assessment will be recorded on TMP's Management Information System and shared with relevant staff and departments.

Entitlement

To provide outstanding education, support and pastoral care to enrich lives and make bright and successful futures a reality for all learners.

To provide a safe and caring environment where learners are inspired to develop their skills and talents and to improve their self-esteem and confidence through personalised curriculum and targeted support.

TMP College promotes respect and equal opportunities to enable all learners to enjoy the same freedoms, self-determination and social roles.

Implementation

TMP College offers the following creative courses for alternative provision learners:

- Music Performance and Technology
- Performing Arts
- Art and Design
- Film and Media
- Makeup and SFX
- Games Design
- E-Sports
- Dance

Enrichment, PFA and Tutorials are also available for alternative provision learners to attend (dependent on the days/number of days they attend TMP College)

TMP College also offers study programmes for GCSE and Functional Skills in maths and English which learners can opt to do at TMP College or, usually, in their host school/college or other alternate provision placement.

Attendance and Safeguarding responsibilities

Where a young person remains on roll at a school, responsibility for attendance monitoring and safeguarding remains with the referring school. The Alternative Provision Lead will maintain regular communication with the school regarding attendance, engagement and any safeguarding or welfare concerns that arise during the placement.

The Alternative Provision Lead will notify the referring school promptly of any attendance concerns, safeguarding issues, behavioural incidents or other matters that may impact the learner's wellbeing or participation in education. The school remains responsible for taking any necessary follow-up action in line with its own policies and statutory duties.

Where a young person is not on roll at a school, the alternative provision lead will liaise directly with the relevant local authority regarding attendance, safeguarding concerns, welfare issues and learner engagement.

Roles & Responsibilities

Learners

Learners are encouraged to embrace the Values of TMP College:

- Kindness - Always show kindness / compassion / understanding
- Respect - Respect diversity / promote equality / speak up for yourself and others
- Inspiration - Make your dreams come true / take risks / have courage / embrace differences
- Team - A positive attitude to our work / support each other / communicate openly and often

All Learners are expected to:

- sign and adhere to the TMP Code of Conduct.
- treat themselves and others with dignity and respect.
- raise any wellbeing concerns with their trusted adults.
- adhere to this policy and any related policies and procedures.

Teaching/Support Team

Learners in Year 11 or below, have 1:1 support provided by either TMP or the host school/college for safeguarding purposes. Support will accompany the learner throughout the college day.

Teaching staff to deliver and assess curriculum which is appropriate for individual alternative provision learners.

The teaching/Support Team are expected to:

- offer appropriate support to learners to help them to access curriculum.

- evidence and record any learner achievement/concerns onto TMP database.
- offer learners access to welfare/behavioural/pastoral support if needed.
- feedback to Alternative Provision Lead.
- adhere to this policy and any related policies and procedures.

Alternative Provision Lead

The Alternative Provision Lead is responsible for maintaining effective communication with schools, parents, carers, the local authority and other stakeholders in relation to attendance, progress and any safeguarding or behavioural concerns.

The Alternative Provision Lead will:

- monitor and quality check alternative provision curriculum along with Director of Quality.
- liaise with schools, colleges, parents/carers, Local Authorities, outside agencies and any other stakeholders.
- organise visits and transitions.
- monitor learner experience and progress.
- report back to all relevant stakeholders.